

## **SECONDARY SCHOOL PLACES APPEALS TIMETABLE 2017**

### **Secondary school places – Year 7, September 2017**

- School place offers will be sent on 1 March 2017
- Appeals must be lodged by 7 April 2017
- Appeals lodged on time will be heard in May/June and no later than 16 June 2017
- Appeals lodged after 7 April 2017, that cannot be added to a scheduled hearing, will be heard at a later date

### **General**

- You will receive at least 10 school days' notice of your appeal hearing date
- You are able to waive this right if you are late in making your appeal and wish to have your appeal heard at a hearing that is already scheduled
- Case papers will be dispatched to you within a reasonable time period before the hearing date.
- Once you have received notification of your hearing date, any additional evidence you wish to submit should be sent to Democratic Services, 1st Floor, Civic Centre, Southampton, SO14 7LY, in accordance with the date detailed in the notification.
- Additional evidence may be submitted up to and including the day of the hearing
- The panel will take its significance into account and whether there is a need to adjourn the hearing to allow all parties time to consider it.
- Following the appeal hearing decision, where possible, letters will be sent five school day's following the hearing's conclusion.

**TO LODGE AN APPEAL, EITHER CONTACT THE ADMISSIONS TEAM AT  
SOUTHAMPTON CITY COUNCIL OR ADMISSIONS AT ST GEORGE CATHOLIC COLLEGE  
DIRECTLY. YOU WILL THEN BE SENT THE RELEVANT PAPERWORK TO COMPLETE.**

### **Further information:**

Our 2017 Admissions Policy states the following in regards to appeals

*"In the case of a refusal a written explanation will be sent to the parents. Parents have the right to appeal to an independent panel against a decision not to offer a place to their child. Any parents wishing to appeal against a decision by the Governors may do so by contacting the College office for the appropriate form. The forms should be returned to the Clerk to the Governing Body at the College".*

The Published Admission Number (PAN) for St George Catholic VA College is 150. However, because of the increased demand for Year 7 spaces as the college again offers places for girls as well as boys, the governing body has agreed that, for September 2017, it will offer 50 places above PAN. This means that whilst the PAN stays at 150, up to 200 places will be offered in year 7 for September 2017.