

YEAR 8 INTO 9 OPTIONS TIMELINE FOR SEPTEMBER 2016

| Date | Event | Staff |
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| Friday 25 th September 2015 | Year 8-9 Subject/Course Information Sheets out to HOD for checking/updating. | HAB/HOD |
| Friday 2 nd October 2015 | Deadline for Year 8-9 Subject/Course Info Sheets to HAB | HAB/ORC |
| Monday 5 th October 2015 | Letter out to all year 8 pupils inviting them to our curriculum information evening on Thursday 12 th November 2015 6pm – Main Hall. | HAB |
| Friday 16 th October 2015 | Year 8 into 9 Options Assembly – Period 5 | ORC |
| Monday 19 th October 2015 | Year 8 Pupils complete a straw poll In Tutor Time – Tutors return replies to HAB/ORC. | Tutors/HAB/ORC to BAS |
| Tuesday 20 th October 2015 | BAS enters straw poll onto excel spread sheet designed by GUL. | BAS/GUL |
| | HAB/BAS upload data onto options programme. Options programme builds classes. HAB builds blocks based on staffing & timetable constraints. HAB ensure choices meet progress 8 measures. | BAS |
| Thursday 12 th November 2015 | Year 8 Curriculum Information Evening – 6pm Main Hall Hand out Information Booklet on vocational and academic choices and options timeline (parental version). | HAB/GRW/ORC |
| Monday 30 th November 2015 | Middle Managers Conference Options Activity – 8-9 & 9-10 HOD's look at overview of year 8 based on their results from assessment point T1A against their choices from the straw poll and their KS4 Predicted Grade. HOD's look at who shouldn't do their subject? HOD's complete same activity for options 9-10. 2: Life With New Levels. | Middle Managers + HAB HAB write parental letter and populate guided choices form from straw poll and HOD feedback. |
| Thursday 16 th December 2015 | Mentoring Day HAB-8BA/DL GRW-8JP PRO-8KO WAL-8RO BED-8TE SMT link meets pupils & parents following their tutor meeting with guided option choices. Parents receive a letter attached to guided choices. Unattainable options blacked out. | HAB/GRW/PRO/WAL/BED Deadline for completed options forms to be returned by Friday 5 th February 2016 to HAB. |
| Monday 8 th February 2016 | All replies uploaded onto options programme. Option Choices/Class Lists Finalised. | BAS/HAB |

